

Proposals to Synod

All actions or decisions proposed to Synod, whether by individuals, groups, agencies or others will be called a 'Proposal to Synod.' If or when the Synod approves a Proposal, it will then become a "Resolution of Synod".

Who May Write a Proposal?

Any individual Moravian, agency, or board who has a prayerful concern or idea may submit a Proposal to synod. The PEC Office will accept Proposals to be distributed before synod until February 22, 2018. Synod delegates will receive all known Proposals approximately 30 days before synod convenes. Proposals received after February 22 will go to the Steering Committee and be assigned to Committees and distributed to all delegates at synod.

Important Note: Any proposal must be accompanied by the name, contact information and congregation or agency of the person submitting the proposal. This is needed so that the Steering Committee can work with individuals to make sure the format of a proposal is in order. A proposal that does not have this information will not be processed by the Steering Committee or considered at synod.

Submit Proposals to:

Provincial Elders' Conference

459 S. Church St., Winston-Salem, NC 27101

336-725-5811

336-723-1029 (fax)

pec@mcsp.org

How to Write a Proposal

A Proposal should briefly state the issue to be addressed and make recommendations. The format of a proposal includes:

1. Title of the Proposal, including topic covered. Using one of the 6 Committee topics for Synod, listed below, is highly recommended. Consult the Delegate Handbook, pages 5-7 for further information.

Spiritual Growth

Community

Mission

Leadership

Partnership

Stewardship

2. The name and contact information of the individual, board or agency or synod committee/group making the proposal.

3. Supporting information, including any background information as to why the Proposal is being made. These statements should represent a brief persuasive rationale as to why Synod should approve the Proposal. Do not include information that is already common knowledge. These statements should begin with the word "WHEREAS."

4. The recommended decision or action begins with the word "RESOLVED." One or more such statements may be made.

The **style and format** for preparing proposals for Synod follows:

WHEREAS, (Text of the first background information clause);

WHEREAS, (Text of the next to the background information clause); and

WHEREAS, (Text of the last background information clause); therefore, be it

RESOLVED, that (state action to be taken);

RESOLVED, that (state further action if appropriate); and

RESOLVED, that ... (state still further action).

An example of format and wording of a Proposal from a past synod:

Proposal (#7)

Subject: Provincial Women's Board Membership

From: Provincial Women's Board

WHEREAS, The Book of Order states that the Provincial Women's Board shall consist of ten members elected by Synod for a term of four years subject to reelection for a second term of four years and eight persons appointed to serve a term of four years subject to re-appointment for a second term of four years with all the rights and privileges enjoyed by members elected by Synod; and,

WHEREAS, the Provincial Women's Board of the Southern Province has operated with 16 members either elected at Synod or appointed over the past 5 years; and,

WHEREAS, the Provincial Women's Board has had a female clergy representative as one of its members over the past 6 years; therefore be it

RESOLVED, That the Provincial Women's Board be permanently made up of 17 members, plus one paid non-voting Administrative Assistant/Bookkeeper. Ten members will continue to be elected by Synod and six to be appointed by the Provincial Women's Board. The seventeenth member of the board will be a female clergy member appointed by the board to serve a two-year term with the option to be re-appointed for another two-year term.

Reported out by Committee on Government

The next page provides a template for writing a proposal to Synod.

To Synod 2018

[For Synod Office Use]

Proposal

Subject: [Title/Subject of Proposal Here]

From: [Name of individual or group presenting resolution here]

Topic Area: [Use one of the six Synod Committee topics]

WHEREAS, ; and,

WHEREAS, ; and,

WHEREAS, ; and,

WHEREAS, ; therefore be it

RESOLVED, That ; and,

RESOLVED, That ; and,

RESOLVED, That .